

*Crime Application for Condominium
and Homeowner Associations*

www.kis-hospitality.com

ONE GARRET MOUNTAIN PLAZA, SUITE 901 WOODLAND PARK, NJ 07424 - TEL: 973 754-6100 - FAX: 973 754-0600

Name of Association: _____

Association Address: _____

Effective Date: _____

Coverage Desired	Limit Requested	Deductible
IA 1- Employee Theft	\$	\$
IA 2-Forgery or Alteration	\$	\$
IA 3- Theft of Money & Securities-Inside	\$	\$
IA 4- Robbery & Safe Burglary-Inside	\$	\$
IA 5-Theft of Money & Securities-Outside	\$	\$
IA 6- Computer Fraud	\$	\$
IA 7- Funds Transfer Fraud	\$	\$
IA 8- Money Orders & Counterfeit Currency	\$	\$

I. INTERNAL CONTROLS

- a. Is there an audit by an independent CPA or public accountant at least annually? Yes No
- b. Are bank accounts reconciled monthly by someone not authorized to deposit or withdraw? Yes No
- c. Is countersignature of checks required? Yes No
If "NO", are there other procedures in place to prevent unauthorized issuance of checks? Yes No
Please attach description of procedures
- d. Are cash payments accepted? Yes No
If "YES", are receipts given? Yes No
- e. Is a record kept of all incoming checks? Yes No

GENERAL INFORMATION

- a. Total number of officers, directors and employees to be bonded _____
- b. Number of units _____
- c. Have you sustained any employee dishonesty or crime losses in the past six (6) years? _____

The coverage under the proposed policy is intended solely for the Association and its officers, Directors and employees. Management companies, their agents and their employees, are specifically excluded.

It is agreed that the first premium upon the Policy applied for, and subsequent premiums thereon, are due at the beginning of each premium period, that the Company is entitled to additional premiums because of unusual increase in the number of Employees or Premises and that the Applicant agrees to pay all such premiums promptly. The Employees of the Applicant have all, to the best of Applicant's knowledge and belief, while in the service of the Applicant always performed their respective duties honestly. There has never come to its notice or knowledge any information which the judgment of the Applicant indicates that any of the said Employees are dishonest. Such knowledge as any officer signing for the Applicant may now have in respect to his own personal acts or conduct, unknown to the Applicant, is not imputable to the Applicant.

Date

Applicant's Signature